



6757 Arapaho Road #753
Dallas, TX 75248
(972) 991-1088

Dear Students & Parents,

We want to thank everyone for your support during this time and hope you are well. We miss seeing you and are looking forward to returning to the school very soon! We are excited to announce we can open our doors again on May 18th with some safety changes.

We want to facilitate a transition as we reopen, following the guide lines and recommendations. Here is our plan, subject to change, and we will do our best to update you. Thank you for understanding. Realizing our lobby space is not that big, we want to accommodate parents who need or want stay and watch their favorite martial artist hard at work.

We have spaced out chairs in the lobby and placed some inside the school on the carpet on the far side of the room to accommodate parents with a minimum of chairs out.

New way to come in and out of school to minimize cross traffic as best as possible:

- We will have One Entry Door and One Exit Door
- The entry door is the lobby, the exit door is the back door.
- Please enter the school **after the previous class has exited** out the back.
- Please place your shoes and things in the back of the school. You will see some wire racks in the back, after class you will exit out the back door.
- Students please wash your hands when you enter the school and for good practice after class too.
- We are asking that one parent come at a time to allow for more space, or stay in your car then come up to drop off and pick up your student.
- Please don't bring your gym bag, only bring your water and/or weapon.
- No school weapons will be used at this time, please bring your own weapons.
- Maintain 6 ft distance as best as you can.
- Please don't linger in the school too long after class, move on outside to make space for people coming in.

How will classes work:

- We have placed some markers on the floor so all students know their own work out area. Master Lee will remind you too.
- For all classes there will not be any physical contact.
- We are asking you wear socks with grip on the bottom or martial art shoes only on the carpet. NO STREET SHOES on the carpet. If you have martial art shoes put them on when you are in the school. Don't wear them from the outside in.
- Let's protect our new school carpet and feet from the outside. If you need to walk to the other side of the school, please remove shoes and walk along side the back white wall away from the mirrors, not across the middle of the school (see map with arrows).

We will be cleaning the doors and restrooms frequently, Lysol wipes and hand sanitizer will be available at the school. We will do our very best to maintain a safe, clean environment for everyone.

For your protection and the safety of our school if you are experiencing any of the following symptoms please do not come to class:

- Fever
- Cough
- Shortness of breath
- Loss of smell or taste

If you have come in contact with anyone with Covid-19 please do not come to class until you are cleared by your doctor.

Every time before you come to class please do a self check see how you are feeling that day, If you feel slightly under please do not come to class.

Again, we thank you and appreciate your support during this time. Working together we will get through this. I am looking forward to teaching you again soon.

Master Lee

Addendum: May 16, 2020

It was brought to my attention face mask was not in the letter. The letter went through many edits to condense and some how was deleted. Bear with us as we make changes, updates and/or corrections as time goes on. These updates might be frequent. Thank you for your patience and understanding.

Face Mask:

- Master Lee is requesting & encouraging and it is recommended by the CDC to wear a face mask, also bring your gloves too.
- Master Lee will remind the students who feel too hot to sit down. You won't need to ask Master Lee to sit. He will remind the class often and instruct what to do if you feel over heated or dizzy.
- Parents please share with your children about wearing face masks and if they feel too hot or dizzy they are to sit down to cool off.

Before you enter the school:

- Wait outside before you enter the school
- Mrs. Lee will be cleaning between classes
- Mrs. Lee will also conduct a no touch temperature check before anyone will go in.
- Class start times are the same. The time you enter the school and actually begin class will vary.

Thank You